

Minutes of the Civic Hall Sub-committee
Held at the Civic Hall, Uppermill on Tuesday 10th July 2007

There were present Cllr. Mrs. A. McInnes – Chairman
Cllr. Mr. K. Begley – Vice Chairman
Cllrs. Mrs. B. Beeley
Mr. W. Cullen

- 97. Apologies** - Cllrs. Bingley, P. Lord, Shaw, Hudson, Davenport
- 98. Minutes of last meeting** – no matters arising
- 99 Licence Update** – The Clerk advised the meeting that the changes to the Licence that were approved by Finance and General Purposes in March 2007 had been made. The information was noted and received.
- 100 Staffing** – Mrs Pat Cunningham, the Civic Hall Superintendent will be retiring on 31st August 2007. The staffing structure is being reviewed and a report will be presented to Councillors in September. It was agreed that temporary arrangements will be put in place from 1st September.
- 101 Hire charges** – The members considered a report on the current hire charges for the Hall. It was agreed that the charges be simplified to full hall, lower hall and meeting rooms. The new charges will be introduced for all booking made after 1st August 2007. The revised charges for long-term hirers will be introduced from 1st January 2008.
- 102 Marketing and advertising** – The members considered a report on the marketing and advertising of the Hall. It was agreed the a range of advertising mediums should be used including newspapers, publications and internet.
- 103 Flea Markets** – It was agreed that the current charges for Flea Markets be retained for a further year. Applications for 2008 are now being requested.
- 104 Refurbishment of Civic Hall** – The members discussed possible improvements to the Civic Hall, it was agreed that John Barnes will be requested to attend the next meeting to provide some up-dated plans and some indication of the likely costs

The Clerk informed the meeting that some of the equipment in the Kitchen was in need of replacement, quotations are currently being sought. The information was noted and received.