

**Minutes of the Civic Hall Sub-committee**  
**Held at the Civic Hall, Uppermill on Monday 15<sup>th</sup> September 2008**

**There were present** Cllr. Mrs. A. McInnes – Chairman  
Cllr. Mr. B. Cullen – Vice Chairman

Cllrs. Mrs. B. Beeley  
Mrs. P. Lord  
Mr. P. Renold  
Mrs. D. Shaw

- 137. Apologies** - Cllrs. Mr. K. Begley & Mrs. M. Bingley,
- 138. Minutes of last meeting** – correction of those present – vice chairman Mr. B. Cullen.
- 139. Civic Hall Modernisation Phase 2** – The Chairman of the Council, Chairman and Vice Chairman of the Sub-Committee met with John Barnes to discuss the work to be undertaken. The priorities for Phase 2 are the extension of the first floor over the existing Council Chamber to provide additional toilets and improved catering facilities including a Food preparation area on that floor. A ramp should be provided onto the car park for loading and unloading and additional disabled access. An up-graded Council Chamber should be provided with quality décor and furniture to be used for Weddings / Civil Ceremonies as well as Council meetings. The creation of a prisini arch in the Ballroom would allow a wider range of performances in the Hall, budget constraints may delay this work until a third phase. The current access to the offices is not ideal, the possibility of access from the car park will be investigated. It was agreed that John Barnes will be asked to provide options for the design of Phase 2 based on the above information, including options for the external appearance. The proposed budget for the modernisation is £250,000 which could be financed without an increase in the precept.
- 140. Repairs and Renewals in the Civic Hall** – The stage extension in the Ballroom needs to be replaced, the initial estimate for the replacement cost is £3,500. It was agreed that quotations are obtained for the provision of a new stage extension. The projector and screen have now been received. Replacements for forty of the chairs in the lower hall have been ordered. Arrangements will be made to repair the steps from the Car Park onto Leaffield Close.
- 141. Flea Markets** – Applications for the 2009 Flea Markets are due in by 19<sup>th</sup> September. The suggested booking form for stalls needs to be amended. It was agreed that the access times for organisers and stall holders will be formalised, organisers will be allowed access from 7.30 a.m. and stall-holders from 8.30 a.m., it is important that these times are adhered too.
- 142. Car Parking at the Civic Hall** – nothing to report.
- 143. Staffing issues** – Members were informed of the current staffing position in the Civic Hall.