

**Minutes of the Fuel Poverty Sub-Committee**  
**Held at the Civic Hall, Uppermill on Monday 29<sup>th</sup> June 2009**

**There were present** Cllr. Mr. Royce Franklin – Chairman  
Cllr. Mr. Brian Lord  
Dan Melrose (Energy Saving Trust)  
Chris Price (FCHO)  
Brian Sexton (Chair of the Domestic Energy Alliance)  
Nicola Shore (Oldham Council / Age Concern)

1. **Apologies** - Cllr. Mr. Keith Begley, Cllr. Mrs. Alma McInnes & Kath Edwards (Saddleworth PPG).
2. **Terms of reference** – The Parish Council has approved the terms of reference of the group which is now a formal sub-committee of the Parish Council, and will also feed into the District Partnership Health sub-group.
3. **Patients Participation Group** – There could be up to 4,000 patients in Fuel Poverty, the PPG will make information available to Patients.
4. **Information Network** – The Saddleworth & Lees Information Network deals with services for over 50s, and is disseminating information through the group. Parish Councillors and representatives from Community Associations have been invited to their next meeting, when Dan will provide some training on Fuel Poverty. The meeting will be held hosted by the Parish Council at the Civic Hall on 13<sup>th</sup> July, 2009.
5. **Publicity** – It was agreed that an A5 poster will be produced to be displayed in Parish Council noticeboards, doctors surgeries and other outlets across the area. A business card will also be produced, to include the Parish Council e-mail address and the Energy Saving Trust advice centre free phone number and a request to quote “SPC” to allow monitoring of the number of contacts generated by Saddleworth project. The Clerk will contact the organiser of the Yorkshire Day event in Uppermill on 2<sup>nd</sup> August to request a small stall to publicise the project. Dan will check if any of the Advice Centre staff are able to attend the event, he will also provide some items to give away at the event.
6. **Training** – Dan will provide a training session in the Civic Hall on Tuesday 8<sup>th</sup> September at 7.30 pm. Councillors, Community Associations and any interested groups will be invited. It was agreed that the production of an “Idiots’ Guide” was not feasible, referrals should be made to the Energy Saving Trust who will give advice and signpost other sources of assistance, including Benefits and Debt advice.