

Minutes of the Civic Hall Sub-Committee
Held at the Civic Hall, Uppermill on **Monday 17th October 2011**

There were present Cllr. Mr. D. Heffernan - Chairman
 Cllr. Mr. J. Hudson – Vice Chairman
 Cllrs. Mr. B. Cullen
 Mrs. E. Firth
 Mr. G. Harkness
 Mr. R. Knotts
 Mr. B. Lord
 Mr. G. Sheldon

- 224. Apologies** - Cllrs. Mr. K. Hulme & Mrs. P. Lord
- 225. Modernisation Phase 2** – The Valuation Office has re-valued the Civic Hall following completion of the work, a company has contacted the Council offering “a no cost inspection of the building”. It was agreed that they and a local company should be asked to advise on the re-valuation. Concerns were raised about the fixing of the surfacing on the ramp, the Clerk will raise the concerns with the Q.S.
- 226. Repairs / Renewals in the Civic Hall** – Two quotations have been received to repair the clock at the front of the Civic Hall, one has recommended replacing the movement and drive unit. The Clerk will confirm with the other contractor what is included in their price and the likely additional cost of any repair / parts and the cost of adding an auto restart facility. Members considered a quotation for the replacement of the lighting in the lower hall. It was agreed that the central light fittings would be replaced and that additional fittings will included in each of the sections of the ceiling on both sides of the room, the wall light fittings will be retained. Quotations will be obtained for a replacement for
- 227.** the curtains around the windows to complement the blinds that were agreed at the last meeting.
- 228. Civic Hall Car Parking** – The Planning department has agreed that Planning permission is not required for the re-surfacing work. The Q.S. has drawn up a specification and tender document for the work, and identified some contractors. It was agreed that an advertisement will be placed in the local paper and a press release issued inviting suitable contractors to tender for the work. It is intended that the documents will be issued on Monday 24th with a return date of Monday 31st October. A report will then be presented to a Special Council meeting on Monday 7th November.
- 229. Flea Markets** – A list of possible dates for 2012 was agreed, the Clerk will contact local organisations to ascertain their preferences.
- 230. Hire charges** – Members considered a report from the Clerk on simplifying the charges for the Civic Hall. It was agreed that the new charges would be introduced for bookings made after 1st November. Bookings made prior to this date will be charged at the current rates. It was agreed that a review of the charges will be made in August.
- 230. Exclusion of Press and Public** – Members resolved that the Press and Public should be excluded for the next item.
- 231. Staffing** – Members were informed that some temporary cover was being put in place.